

**MINUTES OF THE MIDWEST TENNESSE AREA SERVICE COMMITTEE (ASC)  
OF NARCOTICS ANONYMOUS - JULY 29, 2012**

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Angie E. opened the meeting with the reading of The Service Prayer, The Twelve Traditions, The Twelve Concepts of Service, and The definition and purpose of an Area Service Committee.

**Roll Call** – The RCM, Alternate RCM, Activities Chair, and the Convention Subcommittee Chair was absent. No representative was present for Lexington, Union City, Savannah, or Parson. Camden's GSR was absent but a representative was present. A quorum was established.

**Secretary's Report** – Presented by Scott B. Report was accepted and June's minutes were approved.

**Area Chair's Report** – Presented by Angie E. She facilitated the GSR Orientation on July 29<sup>th</sup>. Participation was good and it was very beneficial. She visited the Camden group on June 29<sup>th</sup> and their picnic on June 30<sup>th</sup>. She visited Dresden RAW on July 3<sup>rd</sup> and sat in on their business meeting. She also attended a Convention Subcommittee meeting.

**Treasurer's Report** – Presented by Clinton S. After paying the past due phone line bill, \$17 for the website domain, H&I literature \$150 (\$75 for June & \$75 for July), and \$38 for the post office box, \$40 to Outreach, the balance is \$216.93. The treasurer's report was accepted.

**Regional Committee Member (RCM) Report** – No report. The next VRSC Subcommittee meeting will be August 4<sup>th</sup> at 5 PM (Eastern Time) at the Chattanooga Choo Choo Hotel at 1400 Market St in Chattanooga. The next VRSC meeting will be August 5<sup>th</sup> at 9:30 AM (Eastern Time) at the Chattanooga Choo Choo Hotel. VRC-30 Annual Volunteer Regional Convention will be held in Chattanooga on Nov 21-25<sup>th</sup>.

**Hospitals and Institutions (H&I) Sub-committee** – Presented by James M. The Chair reports continued progress. The women chaired two meetings at Jacoa this past month (Sara and Dani) and (Sara and Shauntee). The men chaired two meetings at Jacoa this past month (James M. and Jason R.) and Travis spoke at the second meeting. A meeting was chaired at Aspell Recovery by Kim and Lisa. Dani and Lisa are scheduled to chair a meeting at Aspell Recovery later this month. Scot B., Terry C., Donnie D., and Charles M. chaired a men's meeting at McNairy County Jail. Melissa, Beverly, and Lindsay chaired a women's meeting at McNairy County Jail. Two meetings were chaired at Pathways (Jeremy P., James M. and Kim S.) and (James M., Kim, and Kristina) The committee still needs an H&I Alternate Chair and their may be other positions available. The Chair asked for additional participation from the home groups. For most places, there is a 6-Month clean time requirement to chair a meeting and there is a year clean time requirement to share your story. H&I is looking to expand so if home groups have some places to suggest, please get with the Chair for coordination or attend an H&I meeting. They are planning to coordinate with Turning Point to see if meetings could be taken there, and if so, H&I will need additional support to make this happen.

**Outreach Sub-committee:** Report by Don H. The Chair got to sit in on Dresden's business meeting on July 3<sup>rd</sup> and the outlook of the group's growth was very positive. On June 29<sup>th</sup>, he went to a meeting in Camden and there were about 20 to 30 present. On June 30<sup>th</sup>, he participated in Camden's cook-out at Nathan Bedford State Park. There were about 75 to 100 present. On July 10<sup>th</sup>, he attended a meeting in Lexington. There were about 20 present, mostly newcomers. On July 23<sup>rd</sup>, he visited a NA clubhouse in Hot Springs AR and spread the word about our upcoming convention. The chair is interested in assisting home groups in starting newcomer meetings. He is interested in visiting each home group to solicit members to form a subcommittee. The subcommittee would join together and visit various groups.

**Activities Sub-committee** – Report presented by Dustin H. (Filling in for Activities Chair) The “Annual July 4<sup>th</sup> Event” was a total success in which \$323 was raised. The next planned event will be the Annual “Fall Into Recovery Campout” Natchez Trace State Park at Cub Lake on September 14<sup>th</sup>, 15<sup>th</sup>, and 16<sup>th</sup>. They will be requesting \$140 at the next meeting. No report was turned in to the Secretary.

**Convention Subcommittee** – Report by James M. (filling in for Convention Subcommittee Chair). The subcommittee continues to move forward. The current balance is approx \$343. The next fund-raising event will be The 80's Dance on August 3<sup>rd</sup>, 8 PM at Sowing The Seed at The Brick House in Bemis. There is a flyer. There will be prizes for best costumes. Please attend and bring items to donate for the auction. There are great artists and craftsmen/craftswomen among our members, please bring original art and/or crafts to donate, among any other items you wish to donate. The convention is fully self-supporting so participation and support is vital to the successful outcome of the convention. A registration form has been developed and distributed. A discount is offered for those who Pre-Register. The chair offered to reimburse any cost associated with copying and distribution of the registration forms. Attendance at the subcommittee meetings is low and there still remain vacant positions that need to be filled. The next sub-committee meeting will be held on August 12<sup>th</sup> at Sowing The Seed in Bemis at 7:15. The subcommittee is seeking suggestions for panelist and speakers. Mail sample CDs to the address on the registration flyer or give them to Dustin H. or Jeremy P.

**Website Sub-committee** – Report by Joe B. The Area Website is now up and running. Please get the word out. The web address is [nwtna.org](http://nwtna.org). Contact Joe if you have anything to add such as written directions to your meeting address, subcommittee reports, announcements, birthdays, and events. His contact information is on the home page. The Area Guidelines will soon be posted. If anyone wants to serve on the Website Subcommittee, contact Joe B.

**Jackson Clean Air:** Report by GSR Adam L. Average attendance is 20 with most from local halfway houses and treatment centers. They had good turn-outs on their four birthday celebrations. Their donations were \$250.61. They owe \$200 in rent. The group is looking into doing some home group activities and/or fund-raising events. No donation to Area.

**Jackson Never Alone:** Report by GSR Melvin M. Average attendance is 20 with several newcomers. They are asking for support by attending their Wednesday night literature study. Their anniversary celebration went well with about 200 attendees. They had two birthdays with approximately 140 attending. They have been struggling financially but they have paid their rent and ordered literature. Their current balance is \$175. No donation to Area.

**Jackson Sowing The Seed:** Report by Alt GSR Joy R. Meeting attendance is still good with an average of 20 to 40 per meeting. Scot B. with 4 years, Charles M. with 4 years, and Frankie E. with 8 years will be celebrating their birthdays on August 19<sup>th</sup> at 6 PM. The last Saturday of each month is a speaker meeting. They do not have a donation to area until their literature has been replenished.

**Big Sandy New Hope (No Voting Privileges):** Report by GSR Cindy M. Meetings are held on Tuesday at 7 PM. The GSR asked for support by attending their meetings. Written report was incomplete.

**Camden Miracles Happen:** Report by Cindy M. (filling in for GSR). Attendance is good. They are interested in hosting a Convention Subcommittee meeting. They made a \$135 donation to area and they also donated a basic text. Written report was incomplete.

**Dresden RAW (Ready and Willing):** Report by GSR Jamie S.. On August 30, the group will be celebrating their one year anniversary with a potluck at 7 PM and Melvin M. will be speaking at 8 PM. The group has offered to host a convention subcommittee meeting and is waiting for confirmation. Average attendance was 6 with 2 newcomers. They have a donation to Area.

**Lexington Survivor's Group:** No representative present. No advance report was submitted to the Secretary.

**Milan Clean & Serene:** Report by GSR Paul B. The GSR announced that he is stepping down due to his job. A change of schedule makes it impossible to attend meetings and business meetings. The Alternate GSR has stepped down. They do not have a donation to area.

**Newbern Never Alone:** Report by Mike S. Attendance is still good. Average is about 12 per meeting.

**Paris Free Spirit:** Report by GSR Clinton S. Attendance is good. They had visitors from Illinois this past month. Tony S. and Manda P. will be celebrating one year on August 12<sup>th</sup> and Alex C. will be speaking. "NA On The Lake" will be at Paris Landing State Park on Aug 18<sup>th</sup>. Starts at 10:00. Eat at 12:00. Speaker at 2:30 and 7:00. There will be live music and karaoke. There is a flyer. They are selling T-Shirts for \$10 each. Rent is being paid and they have a \$40 donation to area.

**Union City Free Spirit:** No representative present. No advance report was submitted to the Secretary.

**Parsons We Do Recover:** No representative present. No voting privileges.

**Savannah 123 Group:** No representative present. No voting privileges.

## OLD BUSINESS

Area Mailing Address: Melvin M. said that the post office box on Tucker Street has been closed out and we do not owe anything. He picked up an application to open a new box. The cost is \$38.00 per 6 months. The area needs a mailing address in order to be register with NA World Services. Region is also requesting our mailing address. It was suggested to get a post office in Jackson versus a rural town. It was further suggested that the bank statements be mailed to the post office box in Jackson and the treasurer access and print monthly statements via the internet. The mailed banking statements can be given and maintained by the Alternate Treasurer as a backup source. A motion was presented and passed to rent the Post Office Box on Tucker Street.

Group Registrations with NA World Services: Milan and Sowing The Seed are now registered. The Secretary will provide a registration form to Big Sandy's GSR. All meeting schedules on the NA website are now current and up to date.

Traditions Workshop in Milan: This is temporarily put off until new officers are elected.

Donation of NA Basic Text Books: Groups are asked to donate a Basic Text book in exchange for the meeting room provided by the hospital. Camden donated a book this month.

Meeting Schedules: Joe B. is continuing to update the meeting schedule. Change "Dresden RAW" to "Dresden RAW (Ready and Willing)". Newbern's Group name is "Never Alone". Change Milan's meetings on Mon to 7 PM, Wed to 8 PM, and Fri to 7 PM. Delete both meetings in Union City on Monday and Wednesday. Jackson Clean AIR had some meeting format changes. Delete Savannah on Thursday. Add Big Sandy New Hope Tuesday 7 PM at Beacon Baptist Church, 1436 Lick Creek Rd. Submit any changes to the meeting schedule to Joe B. or the Secretary.

## NEW BUSINESS

Regional Subcommittee Meeting Angie E. asked if there were any Area Sub-committee Chair willing to attend the next Regional Sub-committee Meeting. The next VRSC Sub-committee meeting will be August 4<sup>th</sup> at 5 PM (Eastern Time) at the Chattanooga Choo Choo Hotel at 1400 Market St in Chattanooga. Region's Policy and Procedure: Region will reimburse an Area Subcommittee Chair twenty-five cents per mile, round trip. If the attendee does not attend Sunday's VRSC meeting, then the RCM or Alternate RCM can pick up the Area Subcommittee Chair's travel reimbursement check or he/she can have their check mailed to them. An Area Subcommittee Chair is not required to attend both meetings to be entitled travel reimbursement. **Is there a Subcommittee Chair willing to attend Region's Subcommittee Meeting in Chattanooga on August 4<sup>th</sup>?**

Regional Workshops: Angie E. asked if the area would like Region to present a workshop. If so, what workshop is desired (such as Outreach, Public Information, etc). A home group can host the event or another option is to have it at the hospital, with their permission. In the past, people showed up the first day but attendance dropped the second day. **Do any home groups wish to request a two-day workshop to be presented by Region? Do any home groups wish to host the event?**

Books for Home Groups and Area: During the GSR/Alternate GSR Orientation, it was noticed that most GSR's do not have the books that are vital to their service positions. A motion was presented for GSR's to take back to their home group to vote on whether the area may purchase: Eleven copies of "A Guide to Local Services" at \$6.40 Each. Eleven copies of "The Group Booklet" at 85¢ Each. Eleven copies of IP # 2 "The Group" at 28¢ Each, and Eleven copies of "The Twelve Concepts of Service" at \$1.85 Each. The total is \$103.18 + \$15.48 Shipping and Handling = \$118.66 to NAWS. The books will not belong to the GSR's, they will become property of each home group. In addition, the motion also includes one copy of "Robert's Rules of Order, In Brief, Newly Revised, 2<sup>nd</sup> Edition" at \$9.39. The Area Guidelines and various NA publications make numerous references to "Robert's Rules of Order". This book will give a brief overview and provide a better understanding of how business meetings are conducted under these sets of rules. **Do the home groups approve an expenditure of \$128.05 from Area Funds to purchase these books in accordance with Motion # 7-2-2012?**

### **POLICY AND PROCEDURES**

Motion Procedure: A motion was passed to adopt the proposed "Motion Blank Form" presented by the Secretary in order to comply with the Area Guidelines which states "All motions made to the ASC must be in the form of a written motion on the approved Motion Form provided." (Article II, Section D)

Advance Reports: The Area Chair reminded everyone that if an ASC member is going to be absent from an area meeting, to submit an advance report to the Secretary. If a representative is present, a written report will still need to be turned-in. This maintains communication and it assist the Secretary in preparing the minutes. Otherwise, the Secretary is continuing to send e-mails and calling members for their reports and to obtain clarification. The Secretary has to wait for responses, sometimes for days, before the minutes can be published. Advance reports can be sent to the Secretary by Mail, E-Mail, Fax, Phone, or Text Messaging. The Alternate Secretary will be available to assist anyone needing help with their written reports before, during, or after the meetings.

Area Phone Line: If a GSR wants to add their personal phone number, he or she can call the Area Phone Line operator and give them their own number. The operator will not give out any phone numbers. They place the person on hold, call the GSR, and then patch the call through. It is the Secretary's responsibility to keep the Area Phone Line updated on Groups & Meeting Schedules.

Area Guidelines: The Secretary will make copies once he has a confirmed complete copy of the original and any proposed changes have been voted on and finalized.

Budgets for Activities and Outreach: Motion Number 7-3-2012, passed on July 29, 2012, adds budgets to the Area Guidelines as follows:

- Activities Sub-Committee: \$150 Per Event with at least two events per year.
- Outreach Sub-Committee: \$40 Per Month

**NOMINATIONS AND ELECTIONS:**

Website Subcommittee Chair – Joe B. was nominated and elected.

Public Relations: Vacant. No nominations were submitted.

Regional Positions: No nominations were submitted.

A motion was made to close the meeting. Motion seconded.  
Meeting adjourned with a moment of silence followed by the Third Step Prayer.

Prepared By:  
Scott B., Area Secretary  
July 31, 2012

Reviewed By:  
Lisa W., Alternate Secretary  
August 2, 2012

Reviewed By:  
Angie E., Area Chair  
August 2, 2012

A copy has been filed in the ASC’s archive folder entitled “Area Minutes and Supporting Documents – July 2012”.

Approved: \_\_\_\_\_ Yes || \_\_\_\_\_ No (Approval is obtained by vote at the next area meeting)  
Date: \_\_\_\_\_